

Short Course on Monitoring Evaluation and Learning

3 - 4 - 5 August 2024
9:00 am - 5:00 pm

ABOUT THE COURSE

Monitoring, evaluation and learning (MEL) are essential for improving programme quality and effectiveness. Monitoring and evaluation (M&E) collect and analyse information systematically to understand progress in programme/project as planned and assess whether desired results are achieved. M&E as a management tool help evidence-based decision making. This course aims to enhance knowledge and skills of the development practitioners on various MEL concepts, approaches and tools. On completion of this course, the participants will obtain a thorough understanding of MEL and its implications on programme/project quality improvement and effectiveness. The course will build their capacity to design a result-based M&E system according to their needs.

DURING THE COURSE YOU WILL LEARN

- Result-based management, and its significance.
- Result-based approach to M&E and its alignment with learning and accountability.
- Introduction to Logframe and Theory of Change.
- M&E framework and how it underpins project monitoring and evaluation.
- Identifying indicators for M&E.
- Designing an evaluation.
- Outcome monitoring.
- Methods of data collection and analysis in M&E.
- Principles and steps in Data Quality Assurance (DQA).
- Key concepts of Accountability and Learning.
- Use of M&E information for evidence-based decision making.
- Planning and budgeting for M&E activities.

WHO CAN APPLY FOR THIS COURSE?

This course is designed for M&E professionals, their line managers, programme/project managers, people involved with fund raising and business development and any other relevant mid-level development practitioners working at the government organisations, non-government organisations and international organisations. This course is suitable for any enthusiastic individuals who is willing to learn about monitoring, evaluation learning and accountability.

HOW TO APPLY: Please follow this Link <https://forms.gle/i6hvfZTXq31a2FS18> to complete the REGISTRATION FORM and submit by **SATURDAY, 27 JULY 2024**. You will be notified about the payment method when your application is accepted. Your seat will be confirmed upon completion of full payment.

ORGANISED BY
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COURSE FACILITATORS



Amina Mahbub is highly experienced in programme monitoring, evaluation, research and learning, (MERL), with strong knowledge and understanding of M&E approaches and tools. She has demonstrated experience of developing and implementing comprehensive MERL strategy and knowledge management systems, and conducting high-quality evaluations. Amina headed the MERL Department of several international development organisations. Currently she is working as MEL Advisor in Bangladesh America Maitree Project at BRAC. Prior to that she engaged with BRAC James P Grant School of Public Health (JPGSPH), BRAC University as M&E Advisor. She worked at Plan International as Regional Evidence and Research Lead and supported 13 countries across Asia-Pacific on strategic evaluation, research and learning needs. Amina also associated with BRAC's Research and Evaluation Division for a substantial period of time and conducted numerous high quality national and multi-country studies. During twenty-nine years of her career, Amina has published several articles in peer-reviewed journals and contributed to book chapters.



Dr Ataur Rahman has 30 years of programme and research experience in Sexual and Reproductive Health and Rights, Urban Poor, and nutrition. He heads the Centre for Professional Skill Development in Public Health at BRAC James P Grant School of Public Health (JPGSPH), BRAC University. Dr Rahman worked with the International Planned Parenthood Federation South Asia Regional Office in New Delhi and Bangkok as Organizational Learning and Evaluation specialist and Director Programme. He conducted research in countries such as Afghanistan, Bangladesh, Bhutan, India, Iran, Maldives, Nepal, Pakistan, and Sri Lanka. He is a medical graduate from Dhaka Medical College with a postgraduate degree from the London School of Hygiene and Tropical Medicine, London, UK.

Course Fee: **BDT 10,000**

Registration Deadline: **SATURDAY, 27 JULY 2024**

Fee Submission Deadline: **MONDAY, 29 JULY 2024**

ENROLMENT ON FIRST COME, FIRST SERVED BASIS

This is a non-residential INPERSON course
Refreshments and lunch will provide during the course



SCAN TO REGISTRATION
FOR THE COURSE